



BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA

Membership Application Packet

DATE APPLICATION RETURNED
(FOR INTERNAL USE ONLY)

DATE RETURNED INITIALS

Great Futures Start Here!

REQUIREMENTS FOR MEMBERSHIP APPLICATION APPROVALS

- ✓ This application packet must be completed and hand-delivered to the Boys & Girls Club membership clerk **at the Club your child plans to attend.** If you have questions about this application, please contact the membership clerk or the Club director **at that particular Club.** A list of our Clubs, their locations and contact information can be found on the following page.
- ✓ You will receive notification of your child's start date from his or her Club within five business days after this completed application is received by the Boys & Girls Club membership clerk.
- ✓ If this packet is not filled out **completely**, it will be returned to you as incomplete. If this packet is returned to you, you must complete and re-submit it to the membership clerk for approval.

For the purposes of promoting equal opportunity for all applicants, Boys & Girls Clubs of Northwest Georgia operates on a first come, first serve basis, and grants membership to applicants according to the outlined procedures of the membership process. All applications for membership are accepted. However, active membership for a current semester period may not be immediately available at the time the application is submitted. Should an applicant request a certain Club site that does not have any availability, the applicant's child can attend an alternate Club site (with transportation provided by the parent if not provided by the Boys & Girls Clubs), or the member can be placed on a waiting list for the requested Club site.

Once a child becomes a member of the Boys & Girls Clubs or Northwest Georgia, they are considered a lifetime member even if the individual does not continue to attend any of the Boys & Girls Clubs of America.



**BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA**

MEMBERSHIP APPLICATION SUBMISSION POLICY

All applications must be hand-delivered to the membership clerk or Unit Director **at the Club you want your child to attend** between 1 p.m. and 6 p.m., Monday through Friday. **Please call the Club prior to dropping off your application to ensure the membership clerk or Unit Director is available.** Club leadership and phone numbers can be found below. The membership clerk at that Club can assist you with any questions or concerns that you may have.

For more information please visit www.bgcnwga.org or **contact the Boys & Girls Club nearest you** or the Boys & Girls Clubs of Northwest Georgia administrative office:

Boys & Girls Clubs of Northwest Georgia

Administrative Office

211 East Main Street

Rome, GA 30161

Phone: (706) 234-8591

Fax: (706) 234-1640

BOYS & GIRLS CLUB LOCATIONS

For questions about this application, please contact the Boys & Girls Club you want your child to attend between 1 p.m. and 6 p.m., Monday through Friday. Completed applications must be **hand-delivered to the membership clerk or Unit Director at the Club you want your child to attend.**

South Rome Club

211 East Main Street

Rome, GA 30161

706-234-4565

Director:

Mr. Eric Turner

West Rome Club

100 Gadson Street

Rome, GA 30165

706-234-0594

Director:

Mrs. Yashinda Wright

Cedartown Club

Boys & Girls Club

321 East Queen Street

Cedartown, GA 30125

770-749-0869

Director:

Mrs. April Sams

South Rome Teen Center

211 East Main Street

Rome, GA 30161

706-234-4863

Director:

Mr. Eric Turner

Garden Lakes Club

2901 Garden Lakes Blvd

Rome, GA 30165

706-234-0594

Director:

Mrs. Yashinda Wright



**BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA**

MEMBERSHIP APPLICATION

Club Name: _____

Child's Name: _____ Middle: _____ Last: _____

Nickname: _____

Gender: M F Ethnicity: _____ DOB: _____

Student ID (found on report card): _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Fax: _____ Parent/Guardian E-mail: _____

Would you like to receive our bi-monthly e-newsletter to stay informed about Club activities? YES NO

School Information:

Current Teacher: _____

School: _____ Grade: _____ Free or Reduced Lunch: _____

Medical Information:

Doctor Name: _____ Doctor Phone: _____

Permission for Treatment by Doctor/Hospital: Yes No Medicaid: Yes No

Does your family have health and/or accident insurance: Yes No

Insurance Carrier: _____

Policy #: _____ Group#: _____

Date Health Info Received: _____

Serious Health Problems: Yes No If Yes, explain: _____

Medications: Yes No If Yes, explain: _____

Date Medical Info Received: _____

Shots:	Hepatitis	MMR	HIB	Polio	DTP Shot	Chicken Pox
1 st Shot	_____	_____	_____	_____	_____	_____
2 nd Shot	_____	_____	_____	_____	_____	_____
3 rd Shot	_____	_____	_____	_____	_____	_____
4 th Shot	_____	_____	_____	_____	_____	_____
5 th Shot	_____	_____	_____	_____	_____	_____

General:

Birth City: _____ Birth State/Country: _____

YOU MUST INCLUDE A COPY OF THE MEMBER'S BIRTH CERTIFICATE WITH THIS APPLICATION.

COPY OF BIRTH CERTIFICATE INCLUDED: YES NO

MEMBERSHIP APPLICATION – CONTACT & PICK-UP LIST

Boys & Girls Clubs of Northwest Georgia

Member's Name: _____

<p>PRIMARY CONTACT</p> <p>Relationship to Member: _____</p> <p>Parent/Guardian: _____ Emergency: _____</p> <p>Person Authorized to Pickup Member: _____</p> <p>Name: _____</p> <p>Occupation: _____</p> <p>Address H: _____</p> <p>Employer: _____</p> <p>Address W: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Email: _____</p>	<p>Relationship to Member: _____</p> <p>Parent/Guardian: _____ Emergency: _____</p> <p>Person Authorized to Pickup Member: _____</p> <p>Name: _____</p> <p>Occupation: _____</p> <p>Address H: _____</p> <p>Employer: _____</p> <p>Address W: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Email: _____</p>
<p>Relationship to Member: _____</p> <p>Parent/Guardian: _____ Emergency: _____</p> <p>Person Authorized to Pickup Member: _____</p> <p>Name: _____</p> <p>Occupation: _____</p> <p>Address H: _____</p> <p>Employer: _____</p> <p>Address W: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Email: _____</p>	<p>Relationship to Member: _____</p> <p>Parent/Guardian: _____ Emergency: _____</p> <p>Person Authorized to Pickup Member: _____</p> <p>Name: _____</p> <p>Occupation: _____</p> <p>Address H: _____</p> <p>Employer: _____</p> <p>Address W: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Email: _____</p>
<p>Relationship to Member: _____</p> <p>Parent/Guardian: _____ Emergency: _____</p> <p>Person Authorized to Pickup Member: _____</p> <p>Name: _____</p> <p>Occupation: _____</p> <p>Address H: _____</p> <p>Employer: _____</p> <p>Address W: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Email: _____</p>	<p>Relationship to Member: _____</p> <p>Parent/Guardian: _____ Emergency: _____</p> <p>Person Authorized to Pickup Member: _____</p> <p>Name: _____</p> <p>Occupation: _____</p> <p>Address H: _____</p> <p>Employer: _____</p> <p>Address W: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Phone: _____ Type: _____</p> <p>Email: _____</p>

Household:

NOTE: This information is collected for Grant writing purposes ONLY

Member lives with: Mom Step Mom Dad Step Dad Grandparent Other: _____

Housing Development: _____

Annual	\$0 - \$5000 _____	\$30,001 - \$35,000 _____	\$60,001 - \$65,000 _____
Income	\$5001 - \$10,000 _____	\$35,001 - \$40,000 _____	\$65,001 - \$70,000 _____
Level:	\$10,001 - \$15,000 _____	\$40,001 - \$45,000 _____	\$70,001 - \$75,000 _____
	\$15,001 - \$20,000 _____	\$45,001 - \$50,000 _____	\$75,001 - \$80,000 _____
	\$20,001 - \$25,000 _____	\$50,001 - \$55,000 _____	\$80,001 - \$85,000 _____
	\$25,001 - \$30,000 _____	\$55,001 - \$60,000 _____	\$85,001 - \$90,000+ _____

Number of people in the Household: _____

Is any member of the Household 65 years old or older: Yes No

Is any member of the Household currently in the military or a veteran: Yes No

Is any member of the Household disabled: Yes No

Current Head of Household: Female Male

Current Single Parent: Yes No

Physical characteristics of the child:

Eye Color: _____ Hair Color: _____ Skin Color/Features: _____

Height: _____ Weight: _____

Does the child belong to other groups:

Boys Scouts or Girl Scouts School Club YMCA or YWCA Church Group

Other: _____

Reason(s) for joining: Fun Learning Sports Other: _____

Disclaimer:

I _____ do hereby give my son/daughter _____ permission to attend and participate in activities sponsored by the Boys & Girls Clubs of Northwest Georgia. I hereby release the Boys & Girls Club, its Directors, employees, associates, and contributors from liability from any injury, loss, or theft incurred by my son/daughter while participating. Furthermore, I hereby authorize medical examination and emergency treatment for my son/daughter by a qualified licensed physician in the event of an accident. My signature indicates that I completely understand the above statement.

Parent/Guardian's Signature: _____ Member's Signature: _____

FOR OFFICE USE ONLY

Membership #: _____

Entry Date: _____ Expiration Date: _____ Status: _____

Type: _____ New/Renewal Member: _____ Processed by: _____



BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA

MEMBERSHIP IDENTIFICATION POLICY AND PICK-UP POLICY

SECTION I: AUTHORIZED PICK-UP LIST

All parents, guardians and/or authorized persons who pick up any member that attends **any** of the Boys & Girls Clubs of Northwest Georgia Club site(s) must have their photograph/image entered into the membership tracking system along with the photo of the child/member in order for the membership clerk to verify that you are an authorized person (parent, legal guardian or otherwise), who can pick up that member(s) from the Boys & Girls Clubs of Northwest Georgia Club site. If the authorized person does **not** have their image/photo placed in the membership tracking system along with the photo/image of their child/member, then that individual must bring a photo identification card (i.e. State of Georgia Driver's License) at pick up, **each and every day** that they pick up a member from a Boys & Girls Clubs of Northwest Georgia Club site.

If a person other than the parent or legal guardian attempts to pick up any member from the Boys & Girls Clubs of Northwest Georgia Club Site, they must be listed as an authorized person in the membership tracking system to pick up that member. If that person is **not** listed as an authorized person for pick up, then authorization must be obtained via phone confirmation from the parent or legal guardian of the member **BEFORE** the member will be released to that individual. The individual must also present a photo identification card (i.e. State of Florida Driver's License) to verify they are indeed who they state they are.

SECTION II: MEMBERSHIP IDENTIFICATION POLICY

- I. TRANSPORTATION:** All members will be issued a membership card for identification purposes. All members must carry their membership card **each and every day** in order to be transported from their school to any Boys & Girls Clubs of Northwest Georgia Club site via the Boys & Girls Clubs of Northwest Georgia bus/van.
- II. CLUB ENTRY:** All members must carry their membership card **each and every day** they attend the Club. If your child **does not have his or her membership card**, you will be notified to do one of the following:
 - a. Bring the child's membership card and/or
 - b. Pick up the child immediately from the Club and/or
 - c. Pay a \$3 replacement fee. The \$3 fee will be assessed to the parent or guardian and must be paid at pick-up/check-out in order for the child to be granted membership into the Club on the following day.
- III.** If your child has **NOT** been issued a membership card, please notify the membership clerk at your child's Club.
- IV.** If your child has **lost** their membership card, please notify the membership clerk at the child's Club immediately. Membership cards can be replaced for a fee of \$3.

Disclaimer: I have read and understand the policy as it currently stands and is written within these pages. I understand that policy is subject to change without prior notification and is at the discretion of the Boys & Girls Clubs of Northwest Georgia. However, to effectively communicate any policy shifts that affect any applicant/member, the Boys & Girls Clubs of Northwest Georgia will issue verbal and/or written notification to the parent and/or legal guardian concerning the shift in policy where it concerns the applicant/member. I agree that the applicant and parent and/or legal guardian will be prepared to have their image/photograph taken and entered into the Boys & Girls Clubs of Northwest Georgia Membership Tracking System for use only for the aforementioned purposes and none other, upon request by the membership clerk of the Boys & Girls Clubs of Northwest Georgia. I also understand that periodically, an update of photographs/images may be requested by the Boys & Girls Clubs of Northwest Georgia for all individuals listed in the Boys & Girls Clubs of Northwest Georgia Membership Tracking System. I further understand that this information is being requested for the purpose of the security policy of the members of the Boys & Girls Clubs of Northwest Georgia and is not intended to be used for any other purpose.

Parent's Signature _____

Date _____



BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA

TRANSPORTATION POLICY & RELEASE FORM

SECTION I: TRANSPORTATION POLICY

Only Boys & Girls Club members with a signed release form and in good financial standing will be transported from their school to any Boys & Girls Clubs of Northwest Georgia Club site.

SECTION II: RELEASE FORM

NOTICE OF RELEASE TO: Boys & Girls Clubs of Northwest Georgia, Inc. and to the School Official(s) of the Boys & Girls Clubs of Northwest Georgia Member

I _____, give my permission for the driver of the Boys & Girls Clubs of
PARENT'S/LEGAL GUARDIAN'S NAME

Northwest Georgia, Inc. to transport my child _____ from this
MEMBER'S NAME

school, _____ to their Boys & Girls Clubs of Northwest Georgia Site.
MEMBER'S SCHOOL NAME

Disclaimer:

I have read and understand the policy as it currently stands and is written within these pages. I understand that policy is subject to change without prior notification and is at the discretion of the Boys & Girls Clubs of Northwest Georgia. However, to effectively communicate any policy shifts that affect any applicant/member, the Boys & Girls Clubs of Northwest Georgia will issue verbal and/or written notification to the parent and/or legal guardian concerning the shift in policy where it concerns the applicant/member. I further understand that it is not the responsibility of the Boys & Girls Clubs of Northwest Georgia to transport any non-member, non-active member, or member who is not in good financial standing from their school site to any Boys & Girls Clubs of Northwest Georgia site. If the member is not currently approved to attend the Boys & Girls Clubs for any reason, I understand that the member will not be released to the Boys & Girls Clubs of Northwest Georgia by their school, nor will they be transported to any Boys & Girls Clubs of Northwest Georgia Club site.

Parent's Signature

Date



BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA

PERMISSION TO WALK HOME FROM THE CLUB

SECTION I: PERMISSION TO WALK HOME FROM THE CLUB SITE DAILY

Note: You only need to complete this section if your child is at least 12 years old and you want your child to walk home from the Club at the end of each day.

My child, _____, has my permission to walk home from the Boys & Girls Clubs of Northwest Georgia at the end of the program day each and every day they attend the Club. I understand that by signing and submitting this release to the Boys & Girls Clubs of Northwest Georgia that my child can check out at the end of the Club program each day at 6 p.m., and walk to their destination without any hindrance from any Boys & Girls Clubs of Northwest Georgia Club staff. Furthermore, I understand that by signing and submitting this release to allow my child to walk home from the Club site, the Boys & Girls Clubs of Northwest Georgia is not responsible for where my child goes once they leave the Club.

I understand that if I would like my child to leave at any time before the end of program hours, I must provide a **written notice**, identifying the **date and time** my child is to leave the Club site. I also understand that if my child brings a note to request that they leave the Club site at an earlier time that is not authorized by their parent/legal guardian, my child will be subject to **suspension/expulsion** from the Boys & Girls Clubs of Northwest Georgia until further notice.

Parent/Guardian Signature: _____ Date: _____

SECTION II: PICK-UP POLICY

All Boys & Girls Club members must be picked up and signed out from the Club every day. The only exception is if my child is at least 12 years old AND I have signed the section above permitting my child to sign out on their own and walk home. **I understand that I must pick up my child from the Club by 6 p.m. or a late fee will be assessed.** There will be a five minute grace period until 6:05 p.m. After the grace period, there will be a \$1.00 per minute late fee assessed. I also understand that if I personally do not plan to pick up my child from the Club, the appointed person must be an authorized individual on the Boys & Girls Clubs contact and pick-up list or the Club will not release the child from the Club.

Parent/Guardian Signature: _____ Date: _____



BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA

PARENTAL CONSENT FORM FOR RELEASE OF ALL SCHOOL RECORDS

The Boys and Girls Clubs of Northwest Georgia strives to provide each member with academic support in their various academic subjects. The objective is to reinforce regular day school topics in our afterschool program to strengthen the member's ability to perform in the classroom. Ultimately, the goal is to have all members able to meet and/or exceed state academic standards. To ensure that we are addressing the academic needs of each member, we need your permission to access your child's academic records that will include report cards, CRCT scores, disciplinary records and any other record of progress that the School District maintains concerning your child. Please read the following consent statement and sign below.

Acknowledgment and Release Section:

This Parental Consent Form acknowledges my permission to allow the School District specified below, or the school to which my child is attending, to mutually share information about my child with the Boys & Girls Clubs of Northwest Georgia for the purposes of creating individualized academic plans and tracking school progress and performance that will be used to enhance my child's performance in school. I also understand that all information shared between the School District specified below, or my child's school and the Boys & Girls Clubs of Northwest Georgia will be kept **strictly confidential** and **will not be used for any other reason**.

Member Information Section:

Name of School District (School County): _____
Name of Student Member: _____
Student ID Number (located on the student report card): _____
Date of Birth: _____ Race: _____ Gender: M or F
Address: _____
Phone Numbers: (Home) _____ (Work) _____ (Other) _____
School Attending: _____
Current Grade Level: _____

This consent shall remain in effect until revoked in writing by me.

Parent Signature: _____ Date: _____

For Staff Reference:

- 1 copy to be issued to the County School District Student Records Information Office
- 1 copy to be issued to the member's school guidance office/guidance counselor
- Original kept at the local Boys & Girls Clubs of Northwest Georgia Club site that member attends



BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA

MEDIA PERMISSION FORM

From time to time, Boys & Girls Clubs staff and the media may want to interview, photograph or and/or videotape your child for use in promotional materials, publications, public presentations, television news reports, newspaper articles, online news stories and the Boys & Girls Clubs of Northwest Georgia website. Please indicate your preference in regards to this by completing the section below.

_____ I give permission for my child to be interviewed, photographed and videotaped, and permission for his or her name to be used.

_____ I give permission for my child to be interviewed, photographed and videotaped, but **DO NOT** want my child's name to be used.

_____ I **DO NOT** give permission for my child to be interviewed, photographed or videotaped, nor do I want my child's name used for any media or promotional purposes.

Child's Name: _____ Club Name: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____



BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA

INTERNET USER AGREEMENT & PARENT PERMISSION

USER AGREEMENT

1. I will not give out personal information such as my address, telephone number, parent's work address/telephone number or the name and location of my school.
2. I will tell the Education Center Staff person right away if I come across any information that makes me feel uncomfortable or is inappropriate.
3. I will never agree to get together with someone I met online.
4. I will never send a person my picture or anything else personal.
5. I will not respond to any messages that are mean or in any way make me feel uncomfortable. It is not my fault if I get a message like that. If I do I will tell the Education Center Staff person right away so that they can contact the service provider.
6. I will not give out my internet password to anyone (even my best friends) other than my parents.
7. I will be a good online citizen and not do anything that hurts other people or is against the law.

PARENT PERMISSION

Please check only one:

My child can use the internet while at the Club as outlined in the rules of appropriate use.

I would prefer that my child NOT use the internet while at the Club.

As a user of the Club computer network, my child and I agree to comply with the above stated rules and use the network in a constructive manner. In addition, I understand that all precautions will be taken to ensure my child is protected from inadvertently connecting to an inappropriate site. In the event that an incident does occur, my child will report the incident immediately to the technology instructor.

Member Name: _____

Member Signature: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____



BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA

CODE OF CONDUCT

- Members must **ALWAYS** follow the instructions of the Staff. Failure to do so will result in suitable consequences.
- Members must be respectful to the staff and other members.
- **NO** one under the influence of alcohol or drugs will be allowed in the Club or at any Club activities. We enforce a **ZERO** tolerance policy.
- Weapons or look-a-like weapons will **NOT** be allowed on Club property or at any Club activity. We enforce a **ZERO** tolerance policy.
- **NO** gang representation allowed in the Club.
- Anyone who does not attend school cannot come to the Club that day.
- Anyone suspended from the Club must report to the staff member who suspended them before they are allowed to re-enter. Anyone who is continually suspended from the Club must report to the Unit/Program Director(s) and may be permanently banned from the Club.
- There will be no fighting, wrestling, or bullying. Please keep your hands to yourself at all times.
- Everyone is expected to use proper language. Improper language will not be allowed in or around the Club.
- There will be **NO** wild playing, screaming, or yelling in or around the Club.
- Gambling of any kind is not allowed.
- Please do not run anywhere except for in the designated areas.
- Do not play in the restrooms. Boys are not allowed in the girls' restroom and girls are not allowed in the boys' restroom.
- All games are played under the "I'm next" system.
- There will be **NO** eating or drinking anywhere in the Club except in the designated area.
- Phone calls are not allowed for any reason. Parents are free to call at any time.
- Do not sit or stand on tables, desks or pool tables.
- Please do not hang on net or rim in the gym area.
- Shoes **MUST** be worn at **ALL** times. Sandals and flip-flops are not acceptable footwear.
- Member must have a membership card to enter the Club or Club transportation. **No entry will be granted without a membership card and a completed application.** If you leave your card at the Club, you must pay \$1.00 in order to get it back. If you lose your card, you must buy a new one for \$3.00.
- You must not leave **ANY PROGRAM AREA OR THE FACILITY** without a Staff member.
- Leave personal belongings at home. The Club will **NOT** be responsible if they are lost or damaged.
- All Club members **by closing time** or face Club fines- \$1.00/minute late.
- All members are expected to present themselves with dignity, wash and dress neatly, as well as clean up his or her surroundings. The Director reserves the right to contact a parent/guardian in the event that a child is dressed inappropriately.

As a member of the Boys & Girls Club I promise to follow the Code of Conduct. If I break the rules of this code I understand that I will face the consequences for my actions.

Member Signature: _____

I promise to support my child in following the Club's Code of Conduct. I understand that violation of the code will result in: time-out, loss of privileges, suspension and/or loss of membership.

Parent Signature: _____



BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA

Notice of Exemption

I, _____ acknowledge that I have been informed that this program is not a licensed child care facility. I also understand this program is not required to be licensed by the Georgia Department of Early Care and Learning and this program is exempt from state licensure requirements.

Parent Signature

Date



BOYS & GIRLS CLUBS
OF NORTHWEST GEORGIA

PARENT ORIENTATION ACKNOWLEDGEMENT

Member's Name: _____

Date: _____

I, _____ (name of parent/guardian) have:

- Completed my child's membership application and all necessary forms
- Attended orientation & reviewed *Orientation Handbook*
- Taken a tour of the Club (*optional*)

Parent/Guardian's Signature: _____